

# FireStarters

*a generation set on fire for Jesus to be sparks of revival*

## **FIRESTARTERS (SCIO)**

### **ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**YEAR ENDED 31 AUGUST 2017**



**OSCR**

Scottish Charity Regulator

[www.oscr.org.uk](http://www.oscr.org.uk)

**Registered SCIO**

**SC033725**

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Prepared by:

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**TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 AUGUST 2017**

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The trustees present their report and the financial statements of the charity for the year ended 31 August 2017.

**Reference and administrative information**

Charity name: FireStarters (SCIO)

Also known as: FireStarters (UK) / FireStarters

Charity registration number: SC033725

Registered office: 29 Glenvilla Circle, Paisley, Renfrewshire, PA2 8TS

Bankers: Royal Bank of Scotland plc, 8 Church Street, Johnstone, PA5 8DX

Website: [www.firestartersuk.org](http://www.firestartersuk.org)

Facebook: [www.facebook.com/firestartersUK](http://www.facebook.com/firestartersUK)

Twitter: @FireStartersUK

**Trustees**

The following served as charity trustees during the year and continue to serve on an ongoing basis up to the date of this report:

Anthony D Allan  
Esther Brombley  
Gaynor Murebwa                      appointed 15 March 2018  
John P Kynaston  
David McGregor

The following also served as charity trustees during the year:

Donald A Gardner                      resigned 6 November 2016  
Kenneth W Paterson                      resigned 9 February 2017  
Jeanette E A Allan                      resigned 15 March 2018

## **STRUCTURE, GOVERNANCE & MANAGEMENT**

### **Governing document**

FireStarters (SCIO) (“the charity”) is a Scottish Charitable Incorporated Organisation number SC033725 and is governed by its written constitution which was adopted by the trustees on 3 June 2015. The SCIO was incorporated on 10 August 2015 as a result of the conversion of a charitable company (SC235862, FireStarters (UK) Limited) which was originally incorporated on 23 August 2002.

### **Appointment of trustees**

The charity’s trustees are appointed or re-appointed by members annually at the Annual General Meeting and in accordance with the terms contained in the charity’s constitution.

### **Administrative Structure**

The trustees are responsible for the overall direction of the charity and serve on a voluntary basis.

## **OBJECTIVES & ACTIVITIES**

The purposes of the charity are:

- The advancement of the Christian religion by:
  - Training and equipping young leaders in the Christian faith;
  - Promoting the Christian worship of God;
  - Promoting radically pure and godly Christian lifestyle among young people;
  - Teaching young people to hear and obey God’s voice, to read and live by his Word, and to be empowered by his Holy Spirit all as in accordance with the Christian gospel;
  - Promoting the message of the Christian gospel amongst young people;
  - Enabling young people to consistently live and share the Christian faith in relevant ways;
  - Promoting, assisting, and encouraging young people’s personal growth in the Christian faith;
  - Promoting, participating in and encouraging participation in Christian revival;
  - Promoting youth evangelism, discipleship and training in the Christian faith;
  - Promoting and establishing youth weekends, camps, outreaches, and holidays for the promotion of the Christian faith;
  - Providing and establishing facilities for use in the promotion of the Christian faith;
  - Creating opportunities for young people to be involved in Christian evangelism and Christian mission;
  - Creating a safe and positive environment conducive to Christian growth amongst young people;
  - Promoting Christian servant hood, caring and teaching Christian responsibility and love;
  - Promoting, assisting and encouraging acts of Christian service and charity;
  - Assisting Christian churches in promoting the Christian faith;
  - Assisting Christian churches in youth work and outreach;
  - Teaching young people to pray and believe in God’s ability to do all things in accordance with the Christian gospel;
  - Promoting Christian values;
  - Providing resources and finances for the promotion of the Christian faith, the relief of persons who are in conditions of need, hardship, poverty, age or sickness, as the charity shall in its absolute discretion determine;
  - Making gifts in cash or in kind for such charitable purposes as the charity shall in its absolute discretion determine.

- The advancement of citizenship or community development by:
  - Providing training for young people in taking a lead in community activities;
  - Providing practical help to people in the communities we serve – with a particular focus on the disadvantaged and vulnerable;
  - Giving teaching on our responsibilities for wider society and promoting the concept that we put others before ourselves.
- The advancement of the arts, heritage, culture or science by:
  - Providing an outlet for the performance of drama, music and dance;
  - Providing a safe place for young people to test out and develop their interest in performing arts.
- The promotion of religious or racial harmony by:
  - Teaching that no matter what our own beliefs or traditions are, we all have a primary goal to love one another:
    - Never resorting to violence or hatred
    - Never to insult or condemn
    - To respect other people's right to an opinion and to make their own choices.

The main activities of the charity involve running residential and non-residential weekends, bringing together young people to disciple them in the Christian faith, and encourage friendships, community engagement, and the development of the attendees' confidence and life skills.

## **ACHIEVEMENTS & PERFORMANCE**

Significant highlights, events and developments of note in the year include the following:

In relation to activities:

- Continuation of the monthly FireStarters weekends bringing together up to 50 young people from across Scotland. This year we travelled more and partnered with the same churches in Bearsden, Irvine, Glasgow, Paisley, Bishopbriggs, Pencaitland, Stirling and the Youth with a Mission base in Seamill. We had several successful events as part of this, including Christmas carolling in Tesco Rutherglen, worship in a cafe in Bishopbriggs, an excellent spiritual fayre in a cafe in Pencaitland as part of the church's monthly café church and a supernatural fayre and cafe in Paisley. Each Saturday evening of the FireStarters weekend was an open event called 'Encounter' which the young people prepared for by leading worship and sharing testimony stories.
- We have continued to provide training and support for our young leaders in FireStarters at regular leaders' days. This group met between the FireStarters weekends.
- The annual FireStarters special event this year was 'Celebration' which we held in Bearsden Baptist Church on Saturday 1<sup>st</sup> October 2016.
- Our regular team meetings were held in 22 Lawn St, Paisley until we moved to shared office space at 8-10 Silk St, Paisley, having same agreement with the owner, who also owns this property. It is a more confined space but has served us well for team meetings and storage. The Trustees wish to gratefully acknowledge the kind support of the landlord who provides the accommodation rent free. The annual value of this donated facility has not been quantified in the financial statements.
- We continued to share our office space with Create Paisley (SCIO) at 22 Lawn Street, Paisley until we moved in February 2017, at which point they found alternative accommodation.
- Our core team added a new member, Kate Elston, in February 2016 and she has served the team consistently and enthusiastically through the year.

- In April 2017, Lynn announced that she would be handing over the leadership of FireStarters to Joshua Park and Anthony Allan in September 2017. This would coincide with FireStarters 21<sup>st</sup> Birthday Celebrations. The months following gave an opportunity for Josh and Anthony to come to FireStarters weekends and have regular meetings with Lynn in preparation for the change of leadership. Lynn will stay on with FireStarters as a training advisor and 'FireStarters ambassador'.
- We have continued to support a few different initiatives, especially related to prayer and mission with young people.
- Our relationship with Scottish Christian Youth Workers Forum (SCYWF) has continued on a more informal basis with less active involvement.
- We have continued formal links with Pray for Scotland with the mandate to encourage older and younger generations to pray more together and for the nation. Michelle sits on the Pray for Scotland Core Team and is also part of a national team and helps with her IT skills.
- FireStarters took a mission to Hong Kong in July 2017. This was a very successful partnership with Gloria Au Yeung and Grace Church, who made arrangements for us locally and we took an active part in a Children In Prayer Training week. Lynn did much of the teaching and the whole team shared testimonies. Kate Elston helped to lead the team. We also had an excellent week with a camp run by Youth With A Mission in Hong Kong and Lynn served on the prayer and counselling team.
- Following on from the success of this year, we are making plans with our partner organisations for training and mission.
- FireStarters has also been involved in two family prayer days in Paisley, which have been held at Stanely House and enjoyed by all the families who attend.
- The 'Yes Revolution' team travelled to Ethiopia in September 2016 to lead a summit where training was given to pastors and leaders of Compassion projects, who are responsible for hundreds of children in the area around Addis Ababa. This was a very important time for those who attended the training. Plans are being made to go to Columbus, Ohio in September 2017 to work alongside an Ethiopian church there and also offer a week of training which is open to anyone interested. The 'Yes Revolution' team is a group of six who have made a voluntary commitment to work together to train people across the world, who work with children and young people in the church and Christian ministries. The aim is to see children and young people brought up to know their spiritual identity and value; to be taught to pray and to believe that God has a destiny for their lives that can start while they are young.

In relation to funding:

- Ongoing financial support from young people, their families and friends and church members and the ongoing promotion of our Family Membership Scheme encouraging families to donate via bank standing order.
- Continued participation by supporters in the Gift Aid scheme and occasional gift donations from other supporters.
- Continued funding received from Souter Charitable Trust assisted us with ongoing running costs.

We are grateful to all our supporters and wish to thank them for their ongoing commitment and encouragement.

### **FINANCIAL REVIEW**

The charity reported a surplus of £11,895 (2016: £386) for the year and has accumulated reserves of £19,679 (2016: £7,784) as at the year end. Voluntary donations continue to be the main source of

income, including the participation by some donors in the Gift Aid scheme. Overall income increased when compared with the previous year due to support for the Hong Kong mission fund and as well as continued support received in order to cover the costs of the charitable activities.

The main area for expenditure continued to be the charitable activities including the expenditure relating to running residential weekends and other activities for young people, with the greatest spends in the areas of travel, leadership, insurance and food as well as the various costs involved in the running of the charity office.

### **Reserves policy**

The trustees' policy is to maintain unrestricted funds (ie. funds not committed or invested in fixed assets) at a level that equates to approximately six months unrestricted expenditure. The charity's unrestricted reserves at 31 August 2017 amounted to £19,372 (2016: £7,731) which, although above the required level, was acceptable to the trustees.

### **Risk Management**

The charity trustees frequently review the risks to which the charity is exposed and take all sensible measures to reduce such risk or provide insurance cover where this is possible. All major insurable risks are subject to normal charity and employer's insurance. The trustees require that risk assessments are carried out for all its activities and take such remedial action as indicated by these assessments. The charity has written policies in relation to Health & Safety, Data Protection, Equal Opportunities and Child Protection which are communicated at least on an annual basis to all staff and volunteers, who are instructed to follow these policies at all times. The senior management are advised on Fire Safety issues by an external consultant volunteer to ensure compliance with regulation. The charity is a member of the Churches Child Protection Advisory Service and receives advice and updates on a regular basis from them on matters concerning Child Protection. In addition, all volunteers are required to have police checks before working with us through the Central Registered Body in Scotland. Contractual risks are reviewed before being entered into to assess that they could not significantly impact upon the charity's ability to fulfil its objectives. Expenditure is monitored and the financial situation examined by the Treasurer on a monthly basis so as to minimise any areas of potential financial risk.

### **Statement of Trustees responsibilities**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities and Trustee Investment (Scotland) Act 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees confirm that the accounts comply with current statutory requirements and those of the charity's constitution.

### **Independent examination**

The trustees recommend that the accounts are independently examined and Mr Iain Higgins was appointed as independent examiner. The trustees recommend that the services of Mr Higgins are utilised until further notice.

This report was approved by the trustees on 15 March 2018 and signed on their behalf by

**David McGregor**  
Treasurer

**INDEPENDENT EXAMINER'S REPORT**  
**YEAR ENDED 31 AUGUST 2017**

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I report on the accounts of FireStarters (SCIO) for the year ending 31 August 2017 which are set out on pages eight to eleven.

**Respective responsibilities of the Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

**Basis of Independent Examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanation from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's statement**

In the course of my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations

have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Iain Higgins FCCA**

5 Hillcrest Avenue  
Duntocher  
Clydebank  
G81 6PD

30 May 2018

**FireStarters (SCIO)**  
**SC033725**

**RECEIPTS & PAYMENTS ACCOUNT**  
**YEAR ENDED 31 AUGUST 2017**

		Unrestricted £	Restricted £	2017 Total £	2016 Total £
<b>RECEIPTS</b>	Note				
Donations		16,962	8,047	25,009	13,753
Grants	2	2,000	-	2,000	3,000
Charitable Activities	3	3,986	-	3,986	3,938
Investment income		2	-	2	3
Rent from land and buildings		1,050	-	1,050	213
<b>Total Receipts</b>		<b>24,000</b>	<b>8,047</b>	<b>32,047</b>	<b>20,907</b>
<b>PAYMENTS</b>					
Charitable Activities	4	10,686	7,257	17,943	18,151
Gifts and Donations	6	1,323	536	1,859	2,020
Governance	7	350	-	350	350
<b>Total Payments</b>		<b>12,359</b>	<b>7,793</b>	<b>20,152</b>	<b>20,521</b>
<b>Surplus / (deficit) before transfers</b>		<b>11,641</b>	<b>254</b>	<b>11,895</b>	<b>386</b>
<b>Transfers</b>		-	-	-	-
<b>Surplus / (deficit) after transfers</b>		<b>11,641</b>	<b>254</b>	<b>11,895</b>	<b>386</b>

**FireStarters (SCIO)**  
**SC033725**

**STATEMENT OF BALANCES**  
**AS AT 31 AUGUST 2017**

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
<b>BANK AND CASH IN HAND</b>				
Opening balances	7,731	53	7,784	7,398
Surplus / (deficit) for the year	11,641	254	11,895	386
<b>Closing balances</b>	<b>19,372</b>	<b>307</b>	<b>19,679</b>	<b>7,784</b>
<b>OTHER ASSETS</b>				
Gift Aid Tax Rebate	2,437	-	2,437	5,381
Vehicle (estimated current market value)	4,500	-	4,500	4,500
Rent from land and buildings	-	-	-	975
Musical equipment	181	-	181	181
Computer equipment	787	-	787	787
Circus equipment	178	-	178	178
EON Utilities Prepayment	-	-	-	51
<b>Total Other Assets</b>	<b>8,083</b>	<b>-</b>	<b>8,083</b>	<b>12,053</b>
<b>LIABILITIES</b>				
Independent Examiner's Fee	350	-	350	350
Volunteer expenses	-	-	-	101
RBS MasterCard	107	431	538	-
<b>Total Liabilities</b>	<b>457</b>	<b>431</b>	<b>888</b>	<b>451</b>

Approved by the trustees on 15 March 2018 and signed on their behalf by

**David McGregor**  
Treasurer

**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 AUGUST 2017**

**1. Basis of accounting**

These accounts have been prepared on a Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

**2. Grants received**

Grants were gratefully received from the following during the year:

		2017 (£)	2016 (£)
Souter Charitable Trust	unrestricted	2,000	3,000
<b>Total Grants received</b>		<b>2,000</b>	<b>3,000</b>

**3. Charitable activities income**

		2017 (£)	2016 (£)
Weekend donations	unrestricted	3,986	2,957
Weekend donations	restricted	-	970
Tuck shop	unrestricted	-	11
<b>Total Charitable activities income</b>		<b>3,986</b>	<b>3,938</b>

**4. Charitable Activities expenditure**

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Project Leadership	1,000	-	1,000	6,000
Office costs	251	-	251	632
Postages	265	-	265	294
Telephone	368	-	368	333
Printing and publicity	12	-	12	527
Computer costs	321	-	321	180
Insurance	759	347	1,106	722
Food	1,768	838	2,606	1,921
Accommodation	956	1,493	2,449	550
Resource materials	537	-	537	194
Travel	3,091	3,696	6,787	3,879
Bank charges	64	68	132	65
Conference fees	230	-	230	70
First Aid / Health & Safety	22	-	22	372
Website / Email admin	457	-	457	456
Heat and Light	585	-	585	1,920
Other charitable activities	-	815	815	36
<b>Total Charitable activities expend.</b>	<b>10,686</b>	<b>7,257</b>	<b>17,943</b>	<b>18,151</b>

**5. Taxation**

The charity is not liable to income tax or capital gains tax on its charitable activities. The charity is also not registered for VAT, and any expenditure includes any VAT charged.

**6. Grants & Donations made**

Gifts to external organisations and individuals are considered by the trustees on the basis of need and are only made to those organisations and activities which are compatible with the charitable objectives of the charity. No gifts were made to political parties. During the year, grants totalling £1,253 (2016: £1,670) and ranging from £30 to £103 were paid to 9 individuals (2016: 15) in accordance with the charity's objectives. The following grants were paid out to organisations by the charity:

	2017 (£)	2016 (£)
Grace Church, Hong Kong (restricted)	395	-
Gateway, Hong Kong (restricted)	140	-
Elim Christian Fellowship, Paisley (unrestricted)	70	50
Cynon Valley Church (unrestricted)	-	250
Stirling Baptist Church (unrestricted)	-	50
<b>Total Grants &amp; Donations made to organisations</b>	<b>605</b>	<b>350</b>

**7. Governance Costs**

All governance costs relate to the Independent Examiners Fee.

**8. Transactions with trustees or connected persons**

No charity trustee nor any persons connected with them received remuneration in the year. During the year, expenses totalling £112 (2016: Nil) were paid to one (2016: Nil) charity trustee. No other charity trustee received expenses during the period, other than reimbursement of purchases made on behalf of the charity. The charity's insurance policy includes trustee indemnity insurance cover for all its trustees, the cost of which is estimated at £120 per year.

**9. Restricted Funds**

	1 Sep 16 £	Incoming £	Outgoing £	Transfers £	31 Aug 17 £
Hong Kong fund	-	7,047	7,740	-	(693)
Training fund	-	1,000	-	-	1,000
Wales project fund	53	-	53	-	-
<b>Total Restricted Funds</b>	<b>53</b>	<b>8,047</b>	<b>7,793</b>	<b>-</b>	<b>307</b>

*Hong Kong fund:* income and expenditure relating to the summer outreach project in Hong Kong

*Training fund:* donations received specifically to finance the cost of training

*Wales project fund:* income and expenditure relating to the summer outreach project in Wales

**10. Unrestricted Funds**

	1 Sep 16 £	Incoming £	Outgoing £	Transfers £	31 Aug 17 £
General Fund	7,731	24,000	12,359	-	19,372

The General Fund encompasses all income and expenditure relating to the primary focus activities of the charity, other than those for which funding is restricted.